



POTOMAC
CHAPTER
AMERICAN
SOCIETY OF
LANDSCAPE
ARCHITECTS

P.O. Box 18184
Washington, DC
20036-8184

**Executive
Committee 2007**

President:
Ron Kagawa

President-Elect:
Karen Kumm Morris

Past-President:
Lisa Delplace

Trustee:
Faye Harwell

Secretary:
Marci Drury

Treasurer:
Lisa Siri

Members-At-Large:
Jeanette A. Ankoma-Sey
Adele Ashkar
Melissa Rainer
Josh Serck
Chris Shaheen

Potomac Chapter ASLA - EXCOMM Meeting Monday April 7, 2008

Attendees:

Adele Ashkar	Karen Kumm-Morris
Marci Drury	Faye Harwell
Lisa Siri	Jeanette Ankoma-Sey

March meeting notes could not be approved because a quorum was not in attendance.

CIP Time:Space Project

Committee met last week and have dispersed tasks. They have moderators and speakers for three sessions and need input on creating catchy topic titles for each session.

- The sessions are; Evolution of your Career, Changes in the Profession and Life in the Public Service.
- The moderators are Karen Kumm-Morris, Lisa Delplace and Bill Thompson.

One committee member is paired up with each moderator to make sure the speakers are in attendance.

- Faye's office is to create a powerpoint with images from the speakers. Biographies and up to five images are due to Faye's office by Friday.
- Carlos at OVS is to create a template for the powerpoint. Each session has three speakers.

Karen is to send out an email to make a final vote on the cost of \$60 per person (see attached). Karen listed tasks for the event and asked for volunteers to help at the event.

- OVS is to print and bring way finding signage to the event. EDAW is to print sponsor boards. The tent is going to be put up the day before the event.
- Marci is to create name tags for the panelists and ExComm. Jeanette is to send an example name tag to Marci.
- Lisa is to bring the registration list the morning of.

The scripts and schedule of events for the day was run through and checked for corrections (see attached). Lunch is going to be set up outside if the weather is nice or in the atrium if the weather is bad. Karen is to ask Hans Hansen if he will lead a tour or discussion around the gardens.

Treasurer's Report: Lisa Siri:

The money market has \$31,692

Non Profit checking is \$9,616

Scholarship has \$19,597

Total: \$60,907

Lisa is concerned that we are low on funds.

Don from Smith and Barney wants to sit in at a meeting and give advice on how we can make the most out of our bank accounts.

Adele is to call National to see when we will receive our CIP grant.

Cal, the RHI tax accountant is to do our taxes.

Discussion began on how can we get more money coming in? Should we

recall sponsors from the awards banquet? Add a possible sponsors list to the back of the 2010 book?

Secretary's Report: Marci Drury

- 8 new members and 4 lapsed members.
- Made revisions to lapsed members survey (see attached).

New Business

- Time:Space Post Card; No calls have been received to retrieve any archives yet.
- Media Coordination: Media release has been distributed for NLAM. Karen to follow up.

Meeting was adjourned at 7:33pm. No location was set for next months meeting.