

P O T O M A C



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C H A P T E R

A M E R I C A N

S O C I E T Y O F

L A N D S C A P E

A R C H I T E C T S

P.O. Box 18184
Washington, DC
20036-8184

**Executive
Committee
2005-2006**

President:
Heather Hammatt

President-Elect:
Lisa Delplace

Past-President:
Kristi Farnsworth

Trustee:
Faye Harwell

Secretary:
Joanna Bush

Treasurer:
Ryan Keith

Member-At-Large:
Jeanette Ankoma-sey

Potomac Chapter ASLA – EXCOMM Meeting Minutes, February 13, 2006

Attendees: Heather Hammatt Kristi Farnsworth Joanna Bush
Ryan Keith Kristen Gedeon Terry Clements
PJ Benenati Paul Kelsch

Call to order Monday, January 9, 2006, 6:10 p.m.

January 2006 minutes were approved with corrections.

Student Chapter Report:

Terry Clements talked about Student Award process: Awards should be judged the week of 27th-31st March. They will be presented with other VT awards on 28th April. Faculty will nominate the two candidates. Ex Comm to begin organizing a jury of three for a weekday or weeknight closed judging session of one to two hours.

Portfolio Review

Students would like to do another review in mid to late March. Heather to pull out contacts from the last one of these. Should be a Wednesday night.

Careers Fair

Potential of bringing Blacksburg students to Alexandria for a fair. Would bring wider employer involvement. Kristen and Tracy to follow up.

President's Report:

Heather needs basic information for the NLAM tour to pass onto National.

February March and April Calendars:

Will be included in the next website update – send any event dates to Heather to be included.

President Elect's Report:

President Elect was not present to give report.

NLAM Tour Committee is meeting this Wednesday to start planning. Heather needs basic information (date and title) as well as a budget proposal.

Past President's Report:

No report

Committee Reports:

Archives:

At National Ex Comm meeting last week Kristi was told that the Chapter could use National office for some storage when Archive Committee is formed.

Communications:

No report

Social:

Jo to contact Amy about an LSG office visit in May.

Jo to purchase thank you cards for offices who host visits.

Audit:

This is a standing committee and needs to be appointed. It will only audit once every two years to coincide with budget.

Secretary's Report:

Six new memberships this month.

Five lapsed memberships this month.

Email address update postcards were mailed. Heather to report if there is a decrease in the number of bounce-backs.

Treasurer's Report:

Ryan submitted January report. \$18,000 has been moved to Account A for higher interest.

Budget nearly complete. Heather to email to Ex Comm in next two weeks. Ryan will then put forward proposal for items that need to be voted on, (spending, sponsorship money, etc.) email conversation may ensue, and vote will occur at March meeting.

Ryan to confirm that we need to file taxes (as we have more than \$25,000 income). If so, Ryan to look into hiring a tax accountant.

Trustee's Report:

Trustee was not present to submit report.

Old Business:

Joint Meeting with Virginia:

It was not decided that the Ex Comm can commit to this in 2007. Heather to contact potential new volunteers then communicate with Virginia.

Congressional Fellows Pilot Project:

Tabled

New Business:

Anacostia Waterfront Corp. Non-Profit Grant Opportunities:

Heather to send information to National.

LABash

A Gallery of LA schools and firms will be on display at UM during March. Potential to organize a group of professional to visit during LABash to increase student exposure to professionals.

Next Meeting Date:

Monday, March 13, 2006 at OVS

Adjourn: It was moved to adjourn at 7.40 p.m.