

POTOMAC



ASLA

POTOMAC
CHAPTER
AMERICAN
SOCIETY OF
LANDSCAPE
ARCHITECTS

P.O. Box 18184
Washington, DC
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**Executive
Committee 2007**

President:
Ron Kagawa

President-Elect:
Karen Kumm Morris

Past-President:
Lisa Delplace

Trustee:
Faye Harwell

Secretary:
Marci Drury

Treasurer:
Lisa Siri

Members-At-Large:
Jeanette A. Ankoma-Sey
Adele Ashkar
Melissa Rainer
Josh Serck
Chris Shaheen

Potomac Chapter ASLA - EXCOMM Meeting Tuesday February 19, 2008

Attendees: Ron Kagawa Paul Kelsch Karen Kumm-Morris
Adele Ashkar Mike Hill
Lisa Siri Marci Drury

Call to order at 6:05 p m on Tuesday February 19, 2008

January meeting minutes could not be approved because there were not enough members present to form a quorum.

President's Report: Ron Kagawa

- MVA Office Visit: Ron sent letter to Michael Vergason to thank him and his office for hosting happy hour. Michael estimated that about 100 people were present throughout the night. (see attached)
- C.I.P. Time:Space Project: Committee created letter/invitation to send to chapter Elders. They have identified 28 Elders so far. Karen is to look over roster and try to identify additional Elders. The committee is narrowing Elders to only those previously or currently in the Potomac Chapter. Committee wants to invite Elders to National Headquarters for appetizers and drinks prior to actual event where they can get more details about the round table event. Karen suggested adding a purpose statement to the draft letter that will be sent to the Elders as an invitation.
- Fellow's Reception: Lisa D received the catering proposal back from Well Dunn Catering. It is about \$1000 (will vary depending on food selection) which includes food, dishes, set up and clean up. Lisa S. is to send out an email for ExComm to vote on proposal by Friday, February 23.
 - The catering proposal of \$1700 for the Fellows Reception was approved by Ron, Lisa S, Faye, Karen, Lisa D and Marci through an email vote.

The committee will then send an evite to chapter members. Committee to check with Nathan at National about use of AV equipment for PowerPoint presentation. The conference room is reserved for February 28, 2008. Ron offered to help at the event. The president of the Maryland chapter will be attending.

President Elect's Report: Karen Kumm Morris

- NLAM/Fellows Roundtable: The event is scheduled for Brookside Gardens on April 25 from 9:30am-2:30pm. We must be out of the gardens by 3pm. Karen was able to use her connections to get a very affordable price of \$500 for use of the hall and gardens. The committee has met and given out tasks. Committee is to have recommendations of caterers at March meeting. Brookside has AV equipment that we can use. Karen asks for suggestions of what gift to give attendees. Mike suggests purchasing gift from Brookside. Seating and dining arrangements still need to be solved. Ron suggests having 1 room for food and a second room for the lecture/speakers. Karen will check out the situation in two weeks when she visits the gardens again.
 - The committee is trying to 'dovetail' with National's Career Discovery NLAM theme. Volunteers are to contact high schools and invite students to offices or go into schools and encourage students to pursue a career or interest in landscape architecture. National has a package for use when volunteers go into schools to make it easier.
 - The Building Museum has a City Vision program where 30 students from 3 schools attend presentations. People interested in doing a presentation as

- outreach efforts for ASLA should contact Jennifer Michael-Ree.
- The ACE program provides opportunities to meeting students from a variety of schools.

Karen is to look into programs more and provide additional information.

Committee Reports

- HALS: The in-district lobby day is tomorrow (Wednesday February 20). Paul will be going to speak to someone of Jim Morans office. He will be requesting funding for HALS and requesting global warming legislation. National has created a package this year to give out to representatives. Paul will send an email to summarize how the meeting goes.
- Archives: Beth has created a postcard to send to chapter members requesting archival material to collect and locate in one place.

Secretary's Report: Marci Drury

- Happy Hour at Michael Vergason's office was very successful. Many people attended and seemed to have a good time.
- There are 5 new members in the chapter and 1 lapsed member. All were named.

Treasurer's Report: Lisa Siri

- Lisa is to email the financial statement to the ExComm.

Student Members

- Movie Night: A room has been reserved at Morgan State for the movie showing. All the movies purchased by the chapter have been located and gathered. The students need to select 2 to show. Light refreshments will be provide but they still need to check on the budget and confirm food with Morgan State. The student members plan on hosting day trips on the same day as the movie to local firms or places such as the Chesapeake Bay Foundation. Ron plans on inviting the Maryland Chapter. Mike is to send invitation to UMD and GW to invite those students as well. Mike will send a brief description to Ron for his use.
- Portfolio Review: About 27 professionals from 18 firms attended the review. There were about 40 students participating so each student's work was seen by 3-4 different professionals. Some professionals asked showed interest in mentoring students. Tip for future event; need to spread information about the event better to students. Ron is to send a thank you letter from the Chapter to the professionals who participated once Mike gets a completed list of names. Mike would appreciate more faculty from the Virginia Tech campus to participate. He is trying to put together a joint calendar of event with AIAS.

New Business

- NLAM: The Maryland Chapter does not have ideas for their NLAM event. They would like to join our chapter and participate at the roundtable at Brookside. Ron suggested that they join as an attendee but not as a co-host. Ron felt the Maryland chapter is anxious to find an NLAM event of their own.
- Tara Walker will be replacing Gloria at National.
- Karen mentioned that the National Building Museum is having a "What makes a great street?" panel but there are no landscape architects on it. She brought up the question to one of the organizers who said it was too late to add a landscape architect now. Ron and Karen will try to set up a meeting with someone at the

Building Museum to try to join future events.

Meeting was motioned to adjourn at 7:28 by Ron and seconded by Karen.
Next meeting will be March 10, 2008 at George Washington.