



Executive Committee Meeting Minutes

Date: November 7, 2022; 5:00-7:30pm
Zoom

POTOMAC
CHAPTER
AMERICAN
SOCIETY OF
LANDSCAPE
ARCHITECTS

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**Executive Committee
2021-2022**

President
Annie Varma (Present)

President-Elect
Carla Ellern (Present)

Immediate Past President
Matt Johnston (Present)

Trustee
Rob Tilson (Present)

Secretary
Jules Krinsky (Present)

Treasurer
Matthew Sellers (Present)

Executive Director
Susan Newman (Present)

Members At-Large
Brad Bartell (**Absent**)
Connie Fan (Present)
Jennifer Horn (Present)
Tony Kostreski (Present)
Craig McClure (Present)
Connor Price (Present)
Daniel Straub (Present)
Abigail Thomas (Present)
Davis Walker (Present)

Guests:
Kal Alamo (Present)
Kelley Okleson (Present)
Loren Helgason (Present)
Bob Alter (Present)
Lesley Conroy (Present)

<u>TIME</u>		<u>REPORTER</u>
5:00	Call to Order & Introductions	Annie
5:10	Approval of Consent Agenda <ul style="list-style-type: none"> September, October Minutes Membership Report Profit & loss statement Balance sheet Investment report <p>Daniel moves to approve consent agenda Jules seconds. Carried.</p>	Annie
5:15	Advocacy <ul style="list-style-type: none"> DC sales tax issue & next steps <p>Landscape Architects are taxed 6% in DC and are the only design profession that are taxed</p> <p>Language specifically mentions Landscape Architects</p> <p>Lesley contacted council member Briane Nadeau to voice concern</p> <p>DC reviews tax code every 10 years and the tax review commission is currently meeting and accepting written testimony (with report to the council due March 2023)</p> <p>Need testimony from POASLA members</p> <p>Daniel moves to establish a DC Sales Tax committee led by Lesley Conroy (with Bob Alter, Jules, Kal, Carla, Dan). Jules seconds. Carried.</p> <p>Carla and Susan to follow up with ASLA national on support options.</p>	Lesley Conroy
5:45	Regional Conference 2023 <ul style="list-style-type: none"> Virtual/in-person? Length? Survey of members needed? Other <p>Survey members to see virtual or in-person conference is preferred. Both VA and MD prefer in-person in DC.</p>	Susan
6:00	Annual Celebration <ul style="list-style-type: none"> Virtual/in-person? Survey of members needed? Possible locations if in person Other <p>Could be held at Nolan Brands showroom.</p>	Susan

	<p>DC sales tax discussion could be done at the event.</p> <p>Rob moves to hold the annual celebration at Nolan Brands December 7th at 6pm (will follow up on security for door).</p> <p>Dan Seconds.</p> <p>Carried.</p> <p>Rob to extend invite to ASLA CEO.</p>	
6:15	<p>Review of SMART goals from October planning & Priorities</p> <ul style="list-style-type: none"> • Advocacy: Connor • Public Awareness: Annie • Educational Outreach: Jennifer • Value to Members, esp. EP: Jules <p>Individual groups need to organize / prioritize events and specific people need to volunteer/be assigned to various projects.</p> <p>Spreadsheet of goals to be uploaded to Google drive.</p>	Carla
6:45	<p>Awards drafts</p> <ul style="list-style-type: none"> • Emerging Professional <p>Need to define eligibility and goal.</p> <ul style="list-style-type: none"> • Public Sector category • Call for volunteers for Awards task force <p>Dan & Abby volunteer to co-chair awards task force and work on both emerging professional/leader award and Chapter's call for awards, including the public sector category.</p> <p>Connie mentioned asking chapter fellows to contribute input</p> <p>Kal volunteers for task force.</p>	<p>Abby</p> <p>Dan</p> <p>Carla</p>
7:00	BOT Report	Rob
7:20	<p>Other Business/Reports</p> <ul style="list-style-type: none"> • Other Business • Updates-no action needed: <ul style="list-style-type: none"> ○ Lansburgh Park: task force (BobA, Kal, Craig and Dan) met with Hayden Wetzel. No further action needed at this time. ○ Bird-friendly Glass Legislation: Craig submitted written testimony on behalf of the Chapter in support of the legislation. No outcome yet. 	Annie
7:30	<p>Adjournment</p> <p>Dan motions to adjourn.</p> <p>Matt S. seconds.</p>	All

Attachments:

- September, October Minutes
- Membership Report

- Profit & loss statement; Balance sheet; Investment report
- DC Tax Commission meeting notes from Lesley-sent 10/18
- Breakout group SMART goals

Nov. 13: Happy Hour with MD ASLA in San Francisco, prior to Land8 party

Dec. 12, 5-7pm: Next ExComm Meeting (2022-23 ExComm)